

VA Service Provider

Comparison Chart



SERVICE PROVIDER		VA PLATINUM	COMPANY: _____	COMPANY: _____	
OVERALL COST OF 1 VA PER MONTH		AUD\$2,650 + GST (BASIS 38 PESOS TO AUD\$1)			
STAFF LOCATION	Office-Based	✓			
	Home-based				
OFFICE FACILITIES	Safe and Modern office	✓			
	Power Generator Back Up	✓			
	Quality of Equipment	Computer Sets	Brand New		
		Workstations	Brand New		
		Software	Updated		
	Internet Speed	200 MBPS			
	Internet Back Up	200 MBPS			
	Internet tertiary Back Up	200 MBPS			
	Employee Lounge	✓			
	Lunch Room	✓			
DATA SECURITY	CCTV	Outside	✓		
		Inside	✓		
	CCTV Client Accessibility	✓			
	USB Ports Disabled	✓			
	Sterile Workstations (No Paper, No Electronic Devices)	✓			
	Lockers for Staff Personal Use	✓			



SERVICE PROVIDER		VA PLATINUM	COMPANY: _____	COMPANY: _____	
EMPLOYEE QUALITY	Type of Staff	Full Time Dedicated Staff	✓		
		Part Time			
		Casual/ Outsource			
	Minimum Work Experience		2 YEARS		
	Psychometrics		✓		
	DiSC Profile		✓		
	Character & Background Check (National Bureau of Investigation)		✓		
PRODUCTIVITY MONITORING	Task Tracking Software		Time Doctor		
	Training		Onsite Concierge		
	Management	Onsite/Office	✓		
		Virtual			

SERVICE PROVIDER		VA PLATINUM	COMPANY: _____	COMPANY: _____
EMPLOYEE BENEFITS	TOTAL EMPLOYEE COMPENSATION PACKAGE		₱28,000.00	
	Monthly Base Pay		₱23,000.00 - probation ₱25,000.00 - after	
	Private Health Insurance (HMOs) with Dental care coverage		✓ (with option to add dependents)	
	Monthly Travel Allowance		₱2,000.00	
	Monthly Attendance Bonus		₱1,000.00	
	Daily Meal & Unlimited coffee		One Cooked Meal from select menu (i.e. fish, pork, beef, vegetables, rice etc.)	
	Paid Leaves	Vacation	10 days	
		Sick	5 days	
	13th Month Pay (1 month bonus in Dec)		✓	
	Holidays		As per Australian Public Holidays	
Full access to staff library		✓		